

ELLY OLSEN

CONTACT

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📍 Logan, Utah 84321

SKILLS

- Adobe Creative Suites (Photoshop, InDesign, Illustrator, Firefly)
- Adaptability
- Public Speaking
- Time Management
- Graphic Design

EDUCATION

Utah State University, Logan, Utah

Fall 2020 - May 2024

Pursuing a Bachelor's Degree in Agriculture Communication and Journalism with an emphasis in Public Relations with a goal to maintain at least a 3.4 GPA throughout my college career. Maintained a spot on the Dean's List for the previous four semesters.

AWARDS

Multiple Proficiency Awards achieved in the National FFA Organization

Utah FFA State Degree provided by the Utah FFA Association

Competency Statements in greenhouse, floriculture, public speaking, and job interview

Academic Letter in writing

PROFILE

A natural leader looking to utilize my effective communication, outgoing and positive attitude, and leadership experience in a new role as well as learn and grow personally, educationally, and professionally.

WORK EXPERIENCE

Jenny's Jazz Dance Studio, North Ogden, UT – Head Tumbling Coach

May 2019 - Present

- I manage a large group of students varying in age from four to seventeen
- I work with parents to discuss behavior and progress relating to their child
- I use effective classroom management skills to ensure a positive and safe learning environment
- I create multiple graphics a month advertising the tumbling program/dance studio
- I keep in contact with various other teachers to accomplish goals set by the students
- I plan and execute an end-of-season performance to showcase students' newly perfected skills

Riverwoods Conference Center, Logan, UT - Shift Manager

November 2023 - Present

- I delegate important tasks to my team to ensure our event ran smoothly
 - I oversee event setups, including room arrangements, audio-visual equipment setup, and other logistical details to meet client requirements
 - I train new staff members, ensuring a consistent level of professionalism
 - I enforce safety and security protocols during events, prioritizing the well-being of attendees and staff
 - I complete end-of-night tasks that serve those who come in after me
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